



Town of Arlington, Massachusetts
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Minutes 5-20-2010

ITAC Meeting Minutes
May 20, 2010, 6:00pm

Meeting Location: Town Hall Annex First Floor Conference Room

Attendance: David Good, Chair
Adam Chapdelaine, Deputy Town Manager
Ruth Lewis, Controller
Steve Gilligan, Treasurer
Steve Meister
Adam Glick
Annie LaCourt, Selectmen

Agenda: CTO Update
Introduction of Deputy Town Manager
Disaster Recovery Plan Outline
GIS
Five Year Technology Plan

Minutes:

1. Committee Member, Marcia Greenblatt resignation effective May.
2. Advertise both ITAC Committee position openings.
 3. Reviewed AHS Disaster Event Description.
 4. Investigate Fail-over options for Telephone and Internet service with RCN, Verizon, and Comcast.
5. Test Ottoson E911 service. Contact Police Chief as to how to schedule testing.
6. Contact Bob Jefferson to Discuss LEMT and IT DR Plan.
7. Adam and Dave to begin discussions on budget plan for DR/BC.
8. Dave will create job description for ½ time GIS analyst.
9. Contact John Mangiatti for job description examples and inquire as to John's interest in becoming a permanent appointee to the ITAC committee.
10. Next Meeting June 17, 1010
11. Meeting Adjourned 8:10pm